



The tools that shaped our village

## OTHAM PARISH COUNCIL

### TO ALL MEMBERS OF THE COUNCIL:

Members are hereby summoned to, and notice is given that a meeting of the Parish Council will be held at the Village Hall on Monday, 10 November 2025 at 7.45 p.m. when the following business is proposed to be transacted:

1. APOLOGIES FOR ABSENCE:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the LGA 1972, the members present must decide whether the reason(s) for a Member's absence shall be accepted.

2. NOTIFICATION OF INTENTION TO FILM, PHOTOGRAPH OR RECORD THE MEETING:

3. DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATIONS:

4. WELCOME KENT COUNTY COUNCILLOR SPENCER DIXON: Address concerns regarding Church Road

5. ADJOURNMENT FOR QUESTIONS FROM MEMBERS OF THE PUBLIC (if applicable) In accordance with Standing Orders 3f, the period of time designated for public participation at a meeting shall not exceed 10 minutes unless directed by the chairman of the meeting.

6. CRIME REPORT & POLICING UPDATE:

7. APPROVE & SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON 8 SEPTEMBER 2025:

8. RECEIVE REPORTS FROM BOROUGH COUNCILLORS:

9. RECEIVE COUNTY COUNCILLOR'S REPORT:

10. VILLAGE GREEN:

10.1 War Memorial Update/Consider Quotation re Subsidence of Wall

10.2 Handrail Update

10.3 Ongoing Maintenance of Play Equipment/Jet Washing

11. FINANCE:

11.1 Approve Statement of Account

11.2 Consider Funding Request for Maintenance of the Village Hall

11.3 Consider CIL Grant for St Nicholas Church Spire

11.4 Conclusion of 2024/25 Annual Governance & Accounting Return

Note. Additional assertion to be added to the AGAR for 2025-26: Expectation that all Councils are using '.gov.uk' or '.org' email addresses in 2025-26.

11.5 Consider Adoption of Financial Regulations

11.6 Review of Bank Accounts

11.7 Remembrance Day Wreath/Poppy Appeal Donation

11.8 Agree date for Finance Committee to discuss 2026/27 Budget

11.9 Other Matters to Report

12 CONSIDER PLANNING APPLICATIONS: RECEIVED/GRANTED

To consider and resolve the council's response to planning applications listed below and any additional applications advised by Maidstone Borough Council and are available on their website between the circulation of this agenda and the meeting to which it pertains.

- Re: Application No: 25/503836/LBC - The Old Hop Barn Green Hill
- Update: Review of Otham Neighbourhood Plan
- Response from Maidstone Borough Council regarding 5 Year Housing Supply

13 HIGHWAY IMPROVEMENT PLAN

- Update re Flooding/Blocked gullies in White Horse Lane/Honey Lane
- Gateway

14 REVIEW OF PARISH HEDGES:

15 RECEIVE REPORT OF MEETINGS AND SEMINARS ATTENDED:

16 CIL PROJECTS:

16.1 Projects Update/Suggestions for Future Projects

17 CONFIRM PARISH CHRISTMAS ACTIVITIES:

18 CORRESPONDENCE RECEIVED:

19 FUTURE AGENDA ITEMS FOR CONSIDERATION:

DATE OF NEXT MEETING: 12 January, 2026.

*Teresa Irving*

Teresa Irving - **CLERK TO THE PARISH COUNCIL**